



**Nebraska Section January Board Meeting Minutes
March 18, 2014, 5:00 pm**

Location:

Lamp Rynearson & Associates, Omaha, NE

Attendees:

Gopal Allam
Joe Flaxbeard
Brandon Gardels
John Hill
Matt Hubel
Tyler Klusaw
Ed Prost
Ticha Rohan
Mike Sklenar
John Smith
Jeremy Steenhoek
Andres Torres

1. 5:10 PM - Call to Order (Sklenar)
2. Approve Previous Meeting Minutes (Sklenar)
Flaxbeard motioned to approve previous meeting minutes; Hill seconded; all in favor.
3. Previous Action Item Review
 - a. Torres to send out emails to all of ASCE and Board to call for comments on website.
 - i. In progress
 - ii. Website developer preparing proposal, scope of pro bono work
 - iii. **Action Item remains open**
 - b. Flaxbeard to develop informational material for scholarship.
 - i. In progress
 - ii. Flaxbeard/DeVivo contacted UNL professors, awaiting response
 - iii. **Action item remains open**
 - c. Sklenar to contact student members to obtain Region 7 Award nominations.
 - i. In progress
 - ii. Sent Nomination Forms to Student Advisors, awaiting response
 - iii. **Action item remains open**

- d. Torres to put together annual meeting information and formal invitation.
 - i. In progress
 - ii. Save The Date to be sent to board members for review/comment
 - iii. Invite will be sent to other professional societies
 - iv. \$15 charge for members and non-members
 - v. Election of ASCE officers will occur at end of meeting
 - vi. Action item remains open**
 - e. Flaxbeard and Smith to follow-up with displays.
 - i. In progress
 - ii. Review mockup prior to production
 - iii. Action item remains open**
 - f. Smith to email Younger Member Group to ask for help with the website
 - i. Waiting until proposal from developer can be reviewed to see if help needed
 - g. Sklenar to obtain Geotechnical Scholarship recipients' contact information
 - i. In progress
 - ii. Action item remains open**
 - h. DeVivo to contact Dr. Dvorak about scholarship certificates and schedule for awarding Transportation Scholarship
 - i. In progress
 - ii. Action item remains open**
 - i. Flaxbeard to draft letter to Life Members inviting them to events and asking for a Life Member Champion
 - i. In progress
 - ii. Certificates and pins for life members will be shipped by 4/15
 - iii. Action item remains open**
 - j. Hill to obtain contact winning students' contact information to award prizes
 - i. In progress
 - ii. Info received from Gross
 - iii. Still awaiting response from Omaha North
 - iv. Action item remains open**
 - k. Sklenar to contact Lincoln Northstar High School Engineering Club to see if they have interest in assisting with design/construction
 - i. In progress
 - ii. Email has been sent to Engineering Club representative, awaiting response
 - iii. Action item remains open**
 - l. Hill to send out email with HFH sign up info
 - i. Completed
 - m. Torres and Klusaw to prepare document with ASCE volunteer opportunities
 - i. In progress
 - ii. Klusaw task **5%** complete!
 - iii. Action item remains open**
4. Treasurer Report (Klusaw)
 As of 02/28/2014:
 Current Liquid Assets: \$87,001.78
 Current Total Assets: \$121,857.22

5. Website/Webmaster Update (Allam)

- a. Geotechnical Conference information has been uploaded to website.
- b. Website-editing software:
 - i. Currently using FTP site
 - ii. Recommendations for software to be included in web developer's proposal
 - iii. Manual for editing website to be included in web developer's proposal
- c. Contributors to optimize PDF's for web viewing prior to sending to Allam for upload
- d. **Action Item: Torres to obtain proposal and bring to subsequent board meeting.**

6. New Business

- a. NSPE Legislative Luncheon
 - i. ASCE received proposal to be sponsor of event in 2015
 - ii. Sponsors to include all organizations in Professional Engineers Coalition (PEC)
 - iii. **Action Item: Prost to obtain more information regarding sponsorship**
- b. ASCE National President-Elect
 - i. Will be in Nebraska during Transportation Conference
 - ii. Need to promote attendance
 - iii. Need transportation for pres-elect from Omaha to Lincoln
 - iv. Need transportation for pre-elect from Lincoln to Omaha
- c. UNL students expressed desire to work with local companies to do outreach to schools
 - i. Shake table to simulate earthquakes
 - ii. **Action Item: Torres to obtain proposal for ASCE sponsorship**
- d. Status of ASCE Officers
 - i. Torres's suggestions for next year's officers:
 - 1. Vice President: John Smith
 - 2. Treasurer: Tyler Klusaw
 - 3. Secretary: Matt Hubel
 - 4. Directors: Marie Stamm and John Hill

7. Old Business

None.

8. 6:26 PM - Adjourn

Hill motioned to adjourn; Torres seconded; all in favor.

Action Item Summary:

- **Torres to continue to gather comments on website**
- **Flaxbeard to develop informational material for scholarship**
- **Sklenar to obtain Region 7 Award nominations**
- **Torres to put together annual meeting information and formal invitation**
- **Flaxbeard and Smith to follow-up with display manufacturer**
- **Sklenar to obtain Geotechnical Scholarship recipients' contact information**
- **DeVivo to contact Dr. Dvorak about scholarship certificates and schedule for awarding Transportation Scholarship**
- **Flaxbeard to draft letter to Life Members inviting them to events and asking for a Life Member Champion**
- **Hill to obtain contact winning students' contact information to award prizes**
- **Sklenar to contact Lincoln Northstar High School Engineering Club to see if they have interest in assisting with design/construction**
- **Torres/Klusaw to prepare document with ASCE volunteer opportunities**
- **Torres to obtain proposal and bring to subsequent board meeting**
- **Prost to obtain more information regarding sponsorship**
- **Torres to obtain proposal for ASCE sponsorship of UNL Shake Table**